Action Plan for Portfolio Packet

D. Student Work—During student teaching I will collect student work. This will include copies of projects as well as formative and summative assessments.

E. Letters of Appreciation/Commendation—In order to acquire letters of appreciate from parents I would like to plan an evening where parents can view their child’s work that has been completed and what they are currently working on. I would like to establish a relationship with the parents from the beginning. Even though it is not my classroom, I think it is important that parents know that I will be a part of the classroom and that I want to help out as much as possible. To acquire these letters from faculty and administration I would like to share my work with them so they can see my teaching skills. (Included I have a drawing my students made during Practicum to thank me)

I. Professional Development—I plan on enrolling in the MEA/NEA once I have money for it. I have not been aware of any conferences, but I plan on attending as many useful ones as I can in 2014.

J. Letters of Recommendation—I will get letters of reference during my student teaching experience. I will get these from my teaching mentor, student teaching advisor, and my advisor.